



SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

FOR THE FOUR MONTH PERIOD 1 JUNE 2023 - 30 SEPTEMBER 2023

This Forward Plan sets out the details of the key decisions which the Cabinet, individual Cabinet Members or Officers expect to take during the next four month period. The Plan is rolled forward every month and is available to the public at least 28 days before the beginning of each month.

A Key Decision is defined in the Council's Constitution as:

1. any Executive decision that is not in the Annual Revenue Budget and Capital Programme approved by the Council and which requires a gross budget expenditure, saving or virement of more than £100,000 or more than 2% of a Departmental budget, whichever is the greater;
2. any Executive decision where the outcome will have a significant impact on a significant number of people living or working in two or more Wards

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each Key Decision, within the time period indicated.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a Key Decision may not be taken, unless:

- it is published in the Forward Plan;
- 5 clear days have lapsed since the publication of the Forward Plan; and
- if the decision is to be taken at a meeting of the Cabinet, 5 clear days notice of the meeting has been given.

The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in the Forward Plan in accordance with Rule 26 (General Exception) and Rule 28 (Special Urgency) of the Access to Information Procedure Rules.

Copies of the following documents may be inspected at the Town Hall, Oriel Road, Bootle L20 7AE or accessed from the Council's website: www.sefton.gov.uk

- Council Constitution
- Forward Plan
- Reports on the Key Decisions to be taken
- Other documents relating to the proposed decision may be submitted to the decision making meeting and these too will be made available by the contact officer named in the Plan
- The minutes for each Key Decision, which will normally be published within 5 working days after having been made

Some reports to be considered by the Cabinet/Council may contain exempt information and will not be made available to the public. The specific reasons (Paragraph No(s)) why such reports are exempt are detailed in the Plan and the Paragraph No(s) and descriptions are set out below:-

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime
8. Information falling within paragraph 3 above is not exempt information by virtue of that paragraph if it is required to be registered under—
 - (a) the Companies Act 1985;
 - (b) the Friendly Societies Act 1974;
 - (c) the Friendly Societies Act 1992;
 - (d) the Industrial and Provident Societies Acts 1965 to 1978;
 - (e) the Building Societies Act 1986; or
 - (f) the Charities Act 1993.
9. Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992
10. Information which—
 - (a) falls within any of paragraphs 1 to 7 above; and
 - (b) is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Members of the public are welcome to attend meetings of the Cabinet and Council which are held at the Town Hall, Oriel Road, Bootle or the Town Hall, Lord Street, Southport. The dates and times of the meetings are published on www.sefton.gov.uk or you may contact the Democratic Services Section on telephone number 0151 934 2068.

NOTE:

For ease of identification, items listed within the document for the first time will appear shaded.

Dwayne Johnson
Chief Executive

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SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Recommissioning of Stop Smoking Service To seek approval for the recommissioning of the Stop Smoking Service			
Decision Maker	Cabinet			
Decision Expected	22 Jun 2023			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Adult Social Care			
Lead Director	Director of Public Health			
Persons/Organisations to be Consulted	the public, service users and stakeholders			
Method(s) of Consultation	questionnaires, interviews, meetings,			
List of Background Documents to be Considered by Decision-maker	Recommissioning of Stop Smoking Service			
Contact Officer(s) details	Heather Redhead heather.redhead@sefton.gov.uk			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Re-commission of the Living Well Sefton Service Seeking approval to re-commission the Living Well Sefton Service (LWS). This includes the community element of the LWS, stop smoking service and NHS Health Checks.			
Decision Maker	Cabinet			
Decision Expected	27 Jul 2023			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Adult Social Care			
Lead Director	Director of Public Health			
Persons/Organisations to be Consulted	<p>People who live in Sefton who have or have not used the Service. Emphasis will be placed on the 20% most deprived wards; Community gatekeepers and stakeholders</p> <p>People may experience barriers to access via community groups and outreach.</p> <p>Sefton Council partners; Local Place ICB colleagues; VCF stakeholders; Primary Care NHS and other service providers working in Sefton.</p>			
Method(s) of Consultation	<p>A consultation and engagement process is currently underway, which has been approved for the consultation and engagement panel. This will seek the views of people who may use the service, current users and people who do not currently use the service. We will also engage key stakeholders.</p>			
List of Background Documents to be Considered by Decision-maker	Recommission of the Living Well Sefton Service			
Contact Officer(s) details	Charlotte Smith charlotte.smith@sefton.gov.uk			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Placements North West - Children's Social Care Service Provision To seek approval of arrangements associated with Placements North West - Children's Social Care Service Provision			
Decision Maker	Cabinet			
Decision Expected	22 Jun 2023			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Children's Services and Safeguarding			
Lead Director	Assistant Director - Integrated Life Course Commissioning			
Persons/Organisations to be Consulted	Internal and external stakeholders			
Method(s) of Consultation	Meetings, briefings, emails			
List of Background Documents to be Considered by Decision-maker	Placements North West - Children's Social Care Service Provision			
Contact Officer(s) details	Eleanor Moulton eleanor.moulton@sefton.gov.uk			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	SEND Joint Commissioning Plan To seek approval of SEND Joint Commissioning Plan (new priorities)			
Decision Maker	Cabinet			
Decision Expected	22 Jun 2023 Decision due date for Cabinet changed from 25/05/2023 to 22 June 2023. Reason: the plan is still being developed			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Children's Services and Safeguarding			
Lead Director	Assistant Director - Integrated Life Course Commissioning			
Persons/Organisations to be Consulted	Integrated Health Board; Various Staff and Stakeholders			
Method(s) of Consultation	Briefings, Meetings and Email			
List of Background Documents to be Considered by Decision-maker	SEND Joint Commissioning Plan			
Contact Officer(s) details	Darcy De Winter Darcy.DeWinter@sefton.gov.uk			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Bootle Regeneration Strategy Update and review Bootle Regeneration Strategy (Strand transformation related).			
Decision Maker	Cabinet			
Decision Expected	22 Jun 2023 Decision due date for Cabinet changed from 25/05/2023 to 22/06/2023. Reason: reviewing in light of recent capital levelling up fund award for Bootle Strand			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	Derby; Linacre			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Assistant Director of Place (Economic Growth and Housing)			
Persons/Organisations to be Consulted	Members, Ward Councillors			
Method(s) of Consultation	Via briefings and meetings (e.g. Members Reference Group).			
List of Background Documents to be Considered by Decision-maker	Bootle Regeneration Strategy			
Contact Officer(s) details	Heather Jago heather.jago@sefton.gov.uk Tel: 0151 934 4619			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Assessment of the Need to Review the Sefton Local Plan Consideration of the factors that would influence the decision to undertake a review and possible replacement of Sefton's Local Plan (2017). This includes the age of the current Local Plan, how well the Council are doing against key policies in that Local Plan and the emerging planning system due to be implemented in 2024.			
Decision Maker	Cabinet			
Decision Expected	22 Jun 2023			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Assistant Director of Place (Economic Growth and Housing)			
Persons/Organisations to be Consulted	None at present. However, extensive consultation will be undertaken on a replacement Local Plan when work on that document is underway. This will be accordance with the Council's Statement of Community Involvement and statutory national requirements. The timing of future consultation opportunities will be set out in an updated Local Development Scheme which will be published in advance of commencing the Local Plan			
Method(s) of Consultation	None at present. See above			
List of Background Documents to be Considered by Decision-maker	Assessment of the need to review the Sefton Local Plan			
Contact Officer(s) details	Ian Loughlin ian.loughlin@sefton.gov.uk Tel: 0151 934 3558			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Procurement of Fleet and Machinery for Green Sefton Capital renewal approval is to be sought for the replacement of essential fleet and machinery			
Decision Maker	Cabinet			
Decision Expected	22 Jun 2023 Decision due date for Cabinet changed from 25/05/2023 to 22/06/2023. Reason: to allow more time for discussion/consideration of the proposal			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Assistant Director of People (Operational In-House Services)			
Persons/Organisations to be Consulted	None			
Method(s) of Consultation	None			
List of Background Documents to be Considered by Decision-maker	Procurement of Fleet and Machinery for Green Sefton			
Contact Officer(s) details	Mark Shaw mark.shaw@sefton.gov.uk			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Draft Local Plan Document - Bootle Area Action Plan Approval is sought to publish for public consultation and engagement the Draft Local Plan Document - Bootle Area Action Plan			
Decision Maker	Cabinet			
Decision Expected	22 Jun 2023			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	Derby; Linacre; Litherland; Netherton and Orrell			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Assistant Director of Place (Economic Growth and Housing)			
Persons/Organisations to be Consulted	all residents and businesses in area; Key stakeholders; Ward members in each of the 4 wards; and Officers from a range of departments			
Method(s) of Consultation	Issues and Options paper published November 2021 to January 2022 and made available to all residents and businesses in area Member Steering Group and Officer Working Group was set up to discuss emerging policies/plans			
List of Background Documents to be Considered by Decision-maker	Draft Local Plan Document - Bootle Area Action Plan			
Contact Officer(s) details	Ian Loughlin ian.loughlin@sefton.gov.uk Tel: 0151 934 3558			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<p>Approval of the Playing Pitch and Outdoor Sports Strategy</p> <p>The main purpose of the PPOSS is to provide a strategic framework to make sure that Sefton will be able to best meet the existing and future need for cricket, football, hockey, rugby union, tennis and bowls in terms of quantity, quality and accessibility within the constraints of limited resources. It will provide a robust and objective justification and strategy for current and future playing pitch, tennis court and bowling green provision throughout Sefton.</p>			
Decision Maker	Cabinet			
Decision Expected	22 Jun 2023			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Assistant Director of Place (Economic Growth and Housing)			
Persons/Organisations to be Consulted	Internal and external Steering Group partners; Clubs and schools have been consulted during the PPOSS preparation process.			
Method(s) of Consultation	The PPOSS has been prepared by jointly by the Council (with input from service areas including Planning, Green Sefton, Communities and Education Excellence) and other Steering Group partners such as Sport England and the relevant National Governing Bodies of sports; in line with Sport England guidance.			
List of Background Documents to be Considered by Decision-maker	Approval of the Playing and Outdoor Sports Strategy			
Contact Officer(s) details	Andrea O'Connor andrea.oconnor@sefton.gov.uk			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Article 4 Direction E to C3 To seek final approval for the article 4 direction.			
Decision Maker	Cabinet			
Decision Expected	27 Jul 2023			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Assistant Director of Place (Economic Growth and Housing)			
Persons/Organisations to be Consulted	Secretary of State for Communities; Landowners; Public			
Method(s) of Consultation	Individual letters; Press Notices; Site notices			
List of Background Documents to be Considered by Decision-maker	Article 4 Direction E to C3			
Contact Officer(s) details	David Robinson david.robinson@sefton.gov.uk			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Sustainable Warmth Funding Award (April - September 2023) Report to advise members of additional funding secured through the 'Sustainable Warmth' domestic retrofit programme, and a request to accept the funding.			
Decision Maker	Cabinet Council			
Decision Expected	22 Jun 2023 13 Jul 2023 Decision due date for Cabinet changed from 23/06/2023 to 22/06/2023. Reason: information is still awaited from the Department for Energy Security and Net Zero on the availability/granting of funding			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Lead Director	Executive Director of Corporate Resources and Customer Services Executive Director of Corporate Resources and Customer Services			
Persons/Organisations to be Consulted	Service Manager, Housing Strategy & Investment; Liverpool City Region Combined Authority			
Method(s) of Consultation	Meetings; Emails			
List of Background Documents to be Considered by Decision-maker	Sustainable Warmth funding award (April - Sept. 2023)			
Contact Officer(s) details	Stephanie Jukes stephanie.jukes@sefton.gov.uk Tel: 0151 934 4552			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Sale of Ainsdale ATC and the Meadows Ainsdale Seek Cabinet approval to the terms and conditions for the disposal of the premises			
Decision Maker	Cabinet			
Decision Expected	22 Jun 2023 Decision due date for Cabinet changed from 25/05/2023 to 22/06/2023. Reason: negotiations are still ongoing			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Part exempt (Paragraph 3)			
Wards Affected	Ainsdale			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Lead Director	Executive Director of Corporate Resources and Customer Services			
Persons/Organisations to be Consulted	Councillors as part of the above			
Method(s) of Consultation	Updates on disposal previously reported to Cabinet			
List of Background Documents to be Considered by Decision-maker	Sale of Ainsdale ATC and the Meadows Ainsdale			
Contact Officer(s) details	Suzanne Rimmer suzanne.rimmer@sefton.gov.uk			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Financial Management 20223/24 to 2025/26 and Framework for Change 2020 - Revenue and Capital Budget Update 2023/24 – June Update Financial updates and Policy decisions relating to the Council’s Framework for Change 2020, including the monthly Revenue and Capital budget monitoring reports			
Decision Maker	Cabinet			
Decision Expected	22 Jun 2023			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Lead Director	Executive Director of Corporate Resources and Customer Services			
Persons/Organisations to be Consulted	Cabinet, Chief Executive, Strategic Leadership Board, Trade Unions, Staff and relevant organisations as appropriate			
Method(s) of Consultation	Individual budget saving options / amendments to the budget will be subject to consultation – internal and external to the Council (as appropriate).			
List of Background Documents to be Considered by Decision-maker	Financial Management 20223/24 to 2025/26 and Framework for Change 2020 - Revenue and Capital Budget Update 2023/24 – June Update			
Contact Officer(s) details	Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Treasury Management Outturn 2022/23 This outturn report provides Members with a review of the Treasury Management activities undertaken during 2022/23.			
Decision Maker	Cabinet Council			
Decision Expected	27 Jul 2023 14 Sep 2023			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Lead Director	Executive Director of Corporate Resources and Customer Services Executive Director of Corporate Resources and Customer Services			
Persons/Organisations to be Consulted	N/A			
Method(s) of Consultation	None.			
List of Background Documents to be Considered by Decision-maker	Treasury Management Outturn 2022/23			
Contact Officer(s) details	Graham Hussey graham.hussey@sefton.gov.uk Tel: 0151 934 4100			

